



# METHODOLOGICAL NOTE

## on disclosure of payments made to Members of Public

(Information for Reporting of 2023 Data)

### 1. Introduction

Eisai Limited (hereinafter referred to as “Eisai”) fully supports the transparency requirements in the Association of the British Pharmaceutical Industry (ABPI) Code of Practice and is committed to making public the details of all payments made to members of the UK public.

Companies must make publicly available annually details of the fees for certain contracted services paid to members of the UK public, including patients and journalists.

This methodological note describes the methods used by Eisai to meet the obligations for disclosing payments made to members of the UK public as reflected in the Association of the British Pharmaceutical Industry (ABPI) Code of practice.

### 2. Definitions

The term **Payment** means financial support and/or significant indirect/non-financial support/payment provided by Eisai to a member of the public who we engage with for services specifically related to healthcare, disease, or medicine.

The term **Member of Public** includes, but is not limited to, patients, carers, health economists, journalists, bloggers, social media influencers, statisticians, scientists, academics, members of parliament who Eisai engage with for services specifically related to healthcare, disease, or medicine.

### 3. Scope

Payments for certain contracted services are disclosed on an annual basis.

These services include speaking at meetings, assistance with training, writing articles and/or publications, participation in advisory boards, advising on the design

etc. of clinical trials, participating in market research where such participation involves remuneration and/or travel.

This includes monetary value of financial support or contracted service or the non-monetary benefit that the member of public receives (when the non-financial support cannot be assigned to a meaningful monetary value).

### **3.1 Excluded Payments**

Eisai has concluded that certain payments are not covered by the ABPI Code, and therefore has not included them in this disclosure. These include: -

- Food and drink costs in relation to a service.
- Payments made by another company under a co-promotion agreement with Eisai are disclosed by the other company and not by Eisai.
- Event costs, such as the rental of equipment associated with one-off events are excluded for Eisai organised meetings, for e.g., room hire, projector rental, audio visual equipment.

### **3.2 Payment date**

Eisai discloses the payment based on the date the payment was made to the member of public.

### **3.3 Direct Payment**

Direct payments are made directly by Eisai for the benefit of a member of the UK public in respect of a contracted service.

### **3.4 Indirect Payment**

Indirect payments are made on behalf of Eisai through an intermediate for the benefit of a member of the UK public i.e., through a third party working on behalf of Eisai.

### **3.5 Payment in case of partial attendances or cancellation**

In the case of a cancellation of a meeting or event, and where a member of public does not receive a payment, this is not included in the disclosure.

In the case of partial attendance, any payment received by a member of public will be included in the disclosure.

### **3.6 Cross-border activities**

Disclosure of payments are made pursuant to the national code of the country where the member of public resides, whether the payment occurs in or outside of that country.

### **3.7 Retention of disclosure information**

The information disclosed will remain in the public domain for three years from the time of first disclosure and the data will be retained by Eisai for a minimum of five years.

## **4. Multi-year agreements**

Any payments made against a multi-year contract are disclosed in the reporting period covering the actual payment date.

## **5. Disclosure management**

Eisai will disclose all payments made to members in public in aggregate form by groups of individuals. Where we only have one individual in a particular group this will be added to the 'Other Members of Public' group to ensure complete anonymity.

### **5.1 Management of disclosure queries**

Where a member of public has a query relating to a payment, this request should be made directly to the UK & ROI Disclosure Reporting Lead either by email to [Eisai UK ROI disclosure@eisai.net](mailto:Eisai_UK_ROI_disclosure@eisai.net) or by post to:

UK & ROI Disclosure Reporting Lead  
EMEA Medical Compliance Department  
Eisai Limited  
European Knowledge Centre  
Mosquito Way  
Hatfield, AL10 9SN

## **6. Disclosure Form**

Disclosure is made on the Eisai company website, <https://www.eisai.eu/>. Each reporting period shall cover a full calendar year.

## **7. Financial data**

### **7.1 Currency**

Disclosure is made in the local currency. Foreign exchange rates are based on published commercial rates used internally by Eisai.

Where applicable, exchange rates are applied to payments using a yearly average exchange rate.

## **7.2 VAT included or excluded**

Payments are disclosed using gross values.