



METHODOLOGICAL NOTE

on disclosure of Payments made to Members of Public

(Information for Reporting of 2022 Data)

1. Introduction

Companies must make publicly available annually details of the fees for certain contracted services paid to members of the UK public, including patients and journalists.

These services include speaking at meetings, assistance with training, writing articles and/or publications, participating in advisory boards, advising on the design etc. of clinical trials and participating in market research where such participation involves remuneration and/or travel.

This note describes the methods used by Eisai to meet the obligations for disclosing payments made to members of public as reflected in the Association of the British Pharmaceutical Industry (ABPI).

2. Definitions

The term **Payment** means financial support and/or significant indirect/non-financial support/payment provided by Eisai to a member of the public who we engage with for services specifically related to healthcare, disease or medicine.

The term **Member of Public** includes, but is not limited to, patients, carers, health economists, journalists, bloggers, social media influencers, statisticians, scientists, academics, members of parliament who Eisai engage with for services specifically related to healthcare, disease or medicine.

3. Scope

Payments for certain contracted services are disclosed on an annual basis.

These services include speaking at meetings, assistance with training, writing articles and/or publications, participation in advisory boards, advising on the design etc. of clinical trials, participating in market research where such participation involves remuneration and/or travel,

This includes monetary value of financial support or contracted service or the non-monetary benefit that the member of public receives (when the non-financial support

cannot be assigned to a meaningful monetary value).

3.1 Excluded Payments

Eisai has concluded that certain payments are not covered by the ABPI Code, and therefore has not included them in this disclosure. These include: -

- Food and drink costs in relation to a service.
- Payments made by another company under a co-promotion agreement with Eisai are disclosed by the other company and not by Eisai.
- Event costs, such as the rental of equipment associated with one-off events are excluded for Eisai organised meetings, for e.g., room hire, projector rental, audio visual equipment.

3.3 Payment date

Eisai discloses the payment based on the date the payment was made to the member of public.

3.4 Direct Payment

Payment made to the member of public directly in respect of a contracted service.

3.5 Indirect Payment or Benefit in Kind (BIK)

Payment can be made to the member of public indirectly i.e., through any third party working on behalf of Eisai or as a BIK.

3.6 Payment in case of partial attendances or cancellation

In the case of a cancellation of a meeting or event, and where a member of public does not receive a fee for service/ BIK, the payment is not included in the disclosure.

In the case of partial attendance, any payment received by a member of public as a fee for service, or BIK will be included in the disclosure.

3.7 Cross-border activities

Disclosure of payments are made pursuant to the national code of the country where the member of public resides, whether the payment occurs in or outside of that country.

3.8 Retention of disclosure information

The information disclosed will remain in the public domain for three years from the time of first disclosure.

4. Multi-year agreements

Any payments made against a multi-year contract are disclosed in the reporting period covering the actual payment date.

5. Disclosure management

Eisai will disclose all payments made to members in public in aggregate form by groups of individuals. Where we only have one individual in a particular group this will be added to the 'Other Members of Public' group to ensure complete anonymity.

5.1 Management of disclosure queries

Where a member of public has a query relating to a payment, this request should be made directly to the UK & ROI Disclosure Reporting Lead either by email to Eisai_UK_ROI_disclosure@eisai.net or by post to:

UK & ROI Disclosure Reporting Lead
EMEA Medical Compliance Department
Eisai Limited
European Knowledge Centre
Mosquito Way
Hatfield, AL10 9SN

6. Disclosure Form

Disclosure is made on the Eisai company website, <https://www.eisai.eu/>. Each reporting period shall cover a full calendar year.

7. Financial data

7.1 Currency

Disclosure is made in the local currency. Foreign exchange rates are based on published commercial rates used internally by Eisai.

Where applicable, exchange rates are applied to payments using a yearly average exchange rate.

7.2 VAT included or excluded

Payments are disclosed using gross values.

